



# WOODWARD-GRANGER COMMUNITY SCHOOL DISTRICT

Woodward-Granger Community School District  
 1904 State Street  
 Granger, IA 50109

## Request For Proposal: 2026 District Chromebook Purchase

<https://wghawks.school/district/techbids/>

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## RFP Timeline

Release Date: Wednesday, April 29, 2026  
 Due Date: **Thursday, May 14, 2026 by 3 PM CST**  
 Questions: **Deadline for Vendor Questions: May 4th (12 PM/ Noon) via Email**  
 Answers: **Q&A Addendum Posted: Monday May 4th (by 4PM)**  
 Award Date: May Board of Directors or Later  
 Delivery Date: June 2026 - August 2026  
**\*Proposals are due sealed and delivered to the Woodward-Granger Administration Offices**

## Purpose and Scope:

Woodward-Granger Community School District is seeking proposals for 280 Chromebooks. The District intends to purchase all equipment outright utilizing SAVE/PPEL funds; no leasing options will be considered for this RFP.

The district is currently 1:1 K-12 with 2-in-1 Chromebooks. The district is aware of the current situations causing constraints on the Chromebook market.

To minimize the financial impact of those constraints, the district is opening up this year's request to multiple brands and form factors.

## RFP Proposal Submissions

The deadline for vendor proposals is **3 PM CST, Thursday, May 14, 2026**. The district reserves the right to reject late-submitted proposals. **Proposals must be submitted in a sealed envelope per board policy (Appendix A).**

## Contact & Address

Cody Churchill  
 Director of Technology

Questions for the Q&A should be emailed to  
 Email: [codychurchill@wghawks.school](mailto:codychurchill@wghawks.school), [codychurchill@wghawks.org](mailto:codychurchill@wghawks.org)

### Sealed Proposals Must be Submitted to the Following Address

Attn: 2026 District Chromebook Purchase  
 Woodward-Granger CSD  
 1904 State Street  
 Granger, IA 50109

## Project Objectives

The district is looking for durable, cost-effective Chromebooks to serve our K-12 students. The district is seeking proposals for 2 different form factors and minimum specifications listed below.

While the district would prefer to offer a similar experience (2-in-1) as our existing fleet, we would like the option to make the best financial decision for our district in the current Chromebook climate.

**The district is seeking 280 Chromebooks.**

## Specifications

### Equipment Specifications Option 1

- 8GB RAM
- 32 GB Storage Minimum (64 Preferred)
- Touchscreen
- 2-in-1 Form Factor
- Processor x86 Architecture - Quad Core
- MIL-STD-810H
- Minimum Auto-Update Support 2033

### Equipment Specifications Option 2

- 8GB RAM
- 32 GB Storage Minimum (64 Preferred)
- Touchscreen
- Clamshell or 180 Form Factor
- Processor x86 Architecture - Quad Core
- MIL-STD-810H
- Minimum Auto-Update Support 2033

### Google Workspace Integration

- Google ZTE Pricing Included as District Option

### Implementation & Support

- (Vendor Option) White glove service pricing

## Vendor Response Requirements

Proposals must include the following:

- Executive summary of the solution
- Project plan and timeline for delivery
- Chromebook Table 1 & Table 2 Completed
- Vendor/Manufacturer Repairability & Maintenance Information

**Itemized cost proposal**, clearly broken down as follows:

- Cost of Chromebook Per Unit
- Cost of Google EDU Management Per Unit
- Cost of Google ZTE (District Option)
- Total cost of purchase itemized (Chromebook x 280, Google EDU Lic. x 280, ZTE x 280)
- Cost of Cost Effective Sleeve (District Option x 160)
- References from at least three similar-sized institutions

### Specifications Not Met

Any specifications the vendor/solution are not able to meet must be clearly identified in the bid response and listed under the header of “Specifications Not Met”. Each unmet requirement must be accompanied by a detailed explanation and any applicable alternative solutions or mitigation strategies.

### Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Overall project cost
- Cost-effectiveness and transparency of pricing
- Completeness and clarity of proposal
- Compliance with technical specifications
- Implementation approach and vendor experience
- Training and support offerings
- References and proven success

Woodward-Granger Community School District reserves the right to reject any and all proposals.

### Appendix A: Table 1 - Vendor Completed 2-in-1 (Required)

Feature	Yes/NO	Additional Notes / Further Explanation
8GB RAM		
32 GB Storage Minimum		
Touchscreen		
2-in-1 Form Factor		
Processor x86 Architecture - Quad Core		
MIL-STD-810H		
Total Unit Cost		

### Appendix A: Table 2 - Vendor Completed - Clamshell/180 (Required)

Feature	Yes/NO	Additional Notes / Further Explanation
8GB RAM		
32 GB Storage Minimum		
Touchscreen		
Clamshell or 180 Form Factor		
Processor x86 Architecture - Quad Core		
MIL-STD-810H		
Total Unit Cost		

## Appendix B: Board Policy 705.01: Purchasing – Bidding

Original Adopted Date: 07/19/2004 | Last Reviewed Date: 03/06/2023

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals and reporting with regard to procurement from certified targeted small businesses, minority-owned businesses, and female-owned businesses.

### Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to \$25,000
- For goods and services costing at least \$25,000 and up to \$50,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, \$50,000 the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award may be based on several cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;

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- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

The board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

### Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer to policy 802.03 – Emergency Repairs.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.